

# THE GRADUATE SCHOOL

---

## Postdoctoral Fellowships

Those individuals who are exemplary scholars, who have recently been awarded a doctoral degree, but who wish to continue their education and research experience under the direction of a professor at New Mexico State University are classified as postdoctoral fellows. The postdoctoral fellowship is a regular professional appointment normally granted for one or two years. Under no circumstances will an individual remain in this classification for more than three years.

Postdoctoral fellowships are advertised by, and applications are submitted to the hiring department in compliance with the guidelines for hiring professional staff, but without the requirement for a position description questionnaire. An "E-Hire" staffing authorization request must be submitted to the office of Human Resources by the hiring department. No offer of employment may be made until approval has been given by Human Resources. Persons classified as postdoctoral fellows pay Social Security and make contributions to New Mexico State Educational Retirement.

A postdoctoral fellow has the following privileges:

- May take 6 credits in spring and fall semesters and 4 credits per summer session without tuition,
- Is eligible to purchase an employee parking permit,
- Is eligible for other employee benefits available to regular employees, including annual and sick leave, as well as health, dental, and life insurances
- May purchase athletic tickets, activity tickets, and gymnasium privileges
- Is eligible for library privileges