

GENERAL BUSINESS MANAGEMENT - CERTIFICATE OF COMPLETION

Doña Ana Community College 2026-2027 Catalog (22 credits)

NOTE: Students must earn a final grade of C- or better in all Technical Requirements courses and Area of Interest courses and achieve a cumulative grade-point average of at least 2.0. A grade of C- or better is required in ENGL 1110G Composition I and designated Mathematics courses.

Students must complete all University certificate requirements, which include: General Education requirements and elective credits to total at least 22 credits. Developmental coursework will not count towards the degree requirements and/or elective credits, but may be needed in order to take the necessary English and Mathematics coursework.

Prefix	Title	Credits
General Education Requirements		
Area I: Communications - English Composition Level 1		
ENGL 1110G	Composition I (or ENGL 2210G, grade C- or higher) ^{1,2}	4
or ENGL 1110H	Composition I Honors	
or ENGL 1110M	Composition I	
Area II: Mathematics		
MATH 1130G	Survey of Mathematics (grade C- or higher) ¹	3
Technical Requirements		
BUSA 1110	Intro to Business ¹	3
MGMT 2110	Principles of Management ¹	3
or BMGT 140	Principles of Supervision I	
Area of Interest Courses		
Select 9 credits from one or more of the following Areas of Interest. Specific courses listed below.		9
<i>Finance and Banking Services</i> ³		
BMGT 112	Banks and Your Money	
BMGT 232	Personal Finance	
<i>General Management</i> ³		
BMGT 250	Diversity in the Workplace	
BMGT 280	Introduction to Human Resources	
BMGT 282	Introduction to International Business Management	
BMGT 286	Introduction to Logistics	
BMGT 287	Introduction to Export/Import	
HIT 240	Health Information Quality Management	
<i>Retail Marketing and Sales</i> ³		
BMGT 126	Retail Management	
BMGT 132	Principles of Selling	
BMGT 136	Forecasting Business Activity	
BMGT 138	Advertising	
BMGT 205	Customer Service in Business	
Total Credits		22

² This course requires a grade of C- or better.

³ Work with your Faculty Advisor to select Area of Interest courses that meet your career goals.

¹ Courses are identical to those offered at New Mexico State University Las Cruces (main) Campus.